How to add images to questions in your SENS survey

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# Content of this guide

This is a short step-by-step tutorial on how to add pictures to any of the questions in your SENS survey questionnaires.

* This can be particularly useful for questions 7A-7H in the Child questionnaire, especially if you do not have any samples related to the question to show to the respondent during the interview.

# How to add a picture to a question in a SENS questionnaire

In order to add an image to a question in your SENS survey, you need to follow the following steps:

## Prepare the image(s)

* You will first need to prepare the images to be added to your survey and save them altogether in a folder. The images need to be saved in .jpg format.

![Une image contenant texte, capture d’écran, Police, nombre

Description générée automatiquement]()

Figure 1: Folder containing all images to be added to the survey

* You can **add one media at a time** per question in your XLS form: thus, if you need to add several images to a single question, group them in a Word doc for instance, take a screenshot of the group of images needed for that particular question and save it as a .jpg image in the folder containing all other media.

![Une image contenant texte, nourriture

Description générée automatiquement]()Une image contenant texte

Description générée automatiquement

Figure 2: Examples of images or group of images

## Adapt the XLS form

* Next you will need to add those images to your XLS Form: insert the full name of your media (i.e. **name.jpg**) in the **“media::image” column** of the questions in the **“survey” tab**.

![Une image contenant texte, capture d’écran, Police, nombre

Description générée automatiquement]()

Figure 3: How to adapt the XLS Form

## Upload and deploy the adapted XLS Form on the server

* **Upload (and deploy)** the adapted XLS form on Kobo Toolbox server according to the regular procedure.

## Upload the images to the deployed XLS form on the server

* Once your adapted XLS form is uploaded and deployed on the server, add the images in .jpg format to the survey, **one by one**.

Une image contenant texte, capture d’écran, logiciel

Description générée automatiquement

Figure 4: How to add the images to a SENS survey on Kobo Toolbox

## Access the questions with images on ODK Collect

* On ODK Collect the question will appear as follows: label, hint, media and then choices.

![Une image contenant texte, Appareils électroniques, capture d’écran, logiciel

Description générée automatiquement]() ![Une image contenant texte, capture d’écran, logiciel, Page web

Description générée automatiquement]()

Figure 5: Examples of questions with images on ODK Collect